



# Dr. B.R. Ambedkar University, Agra

## Institute of Engineering & Technology

### APPLICATION FORM

#### Notes:

1. The candidate should fill the Application Form Pen in her/his own hand writing neatly in CAPITAL LETTERS after carefully reading the instructions as laid down in the advertisement. Applications which are incomplete/unsigned will be liable to be rejected without any information.
2. Candidate should submit separate Applications Forms if he/she prefers to apply for more than one post.

Affix passport size  
photo

1. Name of the Post: .....

2. Candidate's Name in Hindi: .....

3. Candidate's Name in English: .....

(Capital Letters)

4. Father' Name/ Husband's Name: .....

5. Category (SC/ST/OBC/General): .....

6. Gender (Male/Female): .....

7. (a) Nationality: ..... (b) Aadhar Card No.: .....

8. (a) Date of Birth (in figures): ..... Age as on closing Date: .....

(b)Date of Birth (in Words): .....

9. Marital Status (Married/Unmarried): .....

10. Address for Correspondence:

**11. Academic Qualification (Attach self-attested copies of certificates):**

<b>S. No.</b>	<b>Class</b>	<b>Board/University</b>	<b>Subject</b>	<b>Year of Passing</b>	<b>Percentage</b>
<b>1</b>	High School				
<b>2</b>	Intermediate				
<b>3</b>	Undergraduate Degree				
<b>4</b>	Post Graduate Degree				
<b>5</b>	NET/GATE				
<b>6</b>	M. Phil				
<b>7</b>	Ph.D.				
<b>8</b>	Title of Ph.D.				
<b>9</b>	Other Qualification				
<b>10</b>	Experience (Other than teaching)				

**12. Details of Employment (Only Teaching Experience):**

Name of the School/College	Post Held	From	To	Total (Years & Months)	Scale of Pay	Total monthly Emoluments	Adhoc/ Temp/ Contract / Permanent

13. Academic Achievement: .....

14. Research Publication: .....

15. (a) Mobile No. (mandatory): .....

(b)E-Mail ID (mandatory): .....

16. Any Other relevant Information (Co-curricular activities etc.):

.....  
 .....  
 .....Dec

**Declaration:**

- (i) I ..... hereby certify that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and have been filled in my own handwriting.
- (ii) I declare that as per the terms and condition of advertisement I am eligible for the post and have acquired all educational/professional qualifications and experience as on the date of advertisement.
- (iii) I also declare that I shall abide by all the rules and norms prescribed by the University.
- (iv) I understand that in the state of any information being found false or detected incorrect or incomplete at any stage come into the notice or any ineligibility being detected before, at or after the interview, my candidature/selection/appointment is liable to be cancelled/terminated automatically without any prior notice to me and action can be taken against me by the University.
- (v) The information submitted herein shall be treated as final in respect of my Candidature for the post applied for through this application form.

PLACE: ..... (Signature of the Candidate)

DATE: ..... Name:

## Annexure-I

**API Proforma for Professor, Associate Professor & Assistant Professor**  
**ACADEMIC PERFORMANCE INDICATORS BASED ON PERFORMANCE BASED**  
**APPRAISAL SYSTEM TO BE SUBMITTED BY EACH APPLICANT FOR APPOINTMENT**  
**OF TEACHERS AND OTHER ACADEMIC STAFF**  
**AS PER UGC REGULATIONS,**

<b>Advertisement No.</b>	
<b>Name of the Applicant</b>	
<b>Date of Birth</b>	
<b>Post applied for and Subject</b>	
<b>Name of the Department</b>	

**SCORES FOR ACADEMIC PERFORMANCE INDICATORS (APIs) IN RECRUITMENTS AND CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS OF UNIVERSITY / COLLEGE TEACHERS**

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

**Brief Explanation:** Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; (b) domain knowledge; (c) participation in examination and evaluation; (d) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is 75. The self assessment score should be based on objectively verifiable criteria wherever possible and will be finalized by the screening/selection committee.

<b>S. No.</b>	<b>Nature of Activity</b>	<b>Maximum Score</b>	<b>Self Assessment Score (to be filled by applicant)</b>	<b>Verified API Score (for official use)</b>
1	Lectures, seminars, tutorials, practicals, contact hours undertaken taken as percentage of lectures allocated	50		
2	Lectures or other teaching duties in excess of the UGC norms	10		
3	Preparation and Imparting of knowledge / instruction as per curriculum; syllabus enrichment by providing additional resources to students	20		
4	Use of participatory and innovative teaching-learning methodologies; updating of subject content, course improvement etc	20		
5	Examination duties (Invigilation; question paper setting, evaluation/assessment of answer scripts) as per allotment.	25		
	<b>Total Score</b>	<b>125</b>		
	<b>Minimum API Score Required</b>	<b>75</b>		

# Supporting documents, wherever required be attached.

**(Signature of Applicant)**

<b>Advertisement No.</b>	
<b>Name of the Applicant</b>	
<b>Date of Birth</b>	
<b>Post applied for and Subject</b>	
<b>Name of the Department</b>	

**CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.**

**Brief Explanation:** Based on the teacher's self-assessment, category II API scores are proposed for co-curricular and extension activities; and Professional development related contributions. The minimum API required by teachers for eligibility for promotion is 15. A list of items and proposed scores is given below. It will be noticed that all teachers can earn scores from a number of items, whereas some activities will be carried out only by one or a few teachers. The list of activities is broad enough for the minimum API score required (15) in this category to accrue to all teachers. As before, the self-assessment score should be based on objectively verifiable criteria and will be finalized by the screening/selection committee.

<b>S. No.</b>	<b>Nature of Activity</b>	<b>Maximum Score</b>	<b>Self Assessment Score (to be filled by applicant)</b>	<b>Verified API Score (for official use)</b>
1	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	20		
2	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	15		
3	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15		
	<b>Minimum API Score Required</b>	<b>15</b>		

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<b>Name of the Department</b>	

### **CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS**

**Brief Explanation:** Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between university and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee.

<b>S No.</b>	<b>APIs</b>	<b>Engineering/Agriculture/Veterinary Science/Sciences/Medical Sciences</b>	<b>Faculties of Languages Arts/Humanities/Social Sciences/Library/Physical education/Management</b>	<b>Max. points for University and college teacher position</b>	<b>Self Assessment Score (to be filled by applicant)</b>	<b>Verified API Score (for official use)</b>
<b>III A</b>	Research Papers published in:	Refereed Journals *	Refereed Journals*	15 / publication		
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	10 / Publication		
		Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10/ publication		
<b>III (B)</b>	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 /sole author; 10 /chapter in an edited book		
		Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	25 /sole author, and 5/ chapter in edited books		
		Subject Books by Other local publishers with ISBN/ISSN numbers.	Subject Books by Other local publishers with ISBN/ISSN numbers.	15 / sole author, and 3 / chapter in edited books		
		Chapters contributed to edited knowledge based volumes published by International Publishers	Chapters contributed to edited knowledge based volumes published by International Publishers	10 /Chapter		
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters in knowledge based volumes in Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	5 / Chapter		
<b>III (C)</b>	<b>RESEARCH PROJECTS</b>					
<b>III (C) (i)</b>	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20 /each Project		
		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.00 lakhs	Major Projects Amount mobilized with minimum of Rs. 3.00 lakhs up to Rs. 5.00 lakhs	15 /each Project		

		(c) Minor Projects (Amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakh)	Minor Projects (Amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakh)	10/each Project		
III (C) (ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs.10.00 lakh	Amount mobilized with minimum of Rs. 2.0 lakhs and Rs.10.0 lakhs and	10 per every Rs.2.0 lakhs, respectively		
III (C) (iii)	Completed projects : Quality Evaluation	Completed project Report(Acceptance from funding agency)	Completed project report (Accepted by funding agency)	20 /each major project and 10 / each minor project		
III (C) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process	Major Policy document of Govt. Bodies at Central and State level	30 / each national level output or patent /50 /each for International level,		
III (D)	<b>RESEARCH GUIDANCE</b>					
III (D) (i)	M.Phil.	Degree awarded only	Degree awarded only	3 /each candidate		
III (D) (ii)	Ph.D	Degree awarded	Degree awarded	10 /each candidate		
		Thesis submitted	Thesis submitted	7 /each candidate		
III(E)	<b>TRAINING COURSES AND CONFERENCE /SEMINAR/WORKSHOP PAPERS</b>					
III(E) (i)	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20/each		
		(b) One week duration	(b) One week duration	10/each		
III(E) (ii)	Papers in Conferences/ Seminars/ workshops etc.**	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers(oral/poster) in			
		a) International conference	a) International conference	10 each		
		b) National	b) National	7.5 / each		
		c) Regional/State level	c) Regional/State level	5 /each		
		d) Local – University/College	d) Local – University/College	3 / each		
III(E) (iv)	Invited lectures or presentations for conferences/ symposia	(a) International	(a) International	10 /each		
		(b) National level	(b) National level	5		

\*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) indexed journals – by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points.

\*\* If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III (a)) and not under presentation (III (e)(ii)).

**Note:** The API for joint publications will have to be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.

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**(Signature of Applicant)**